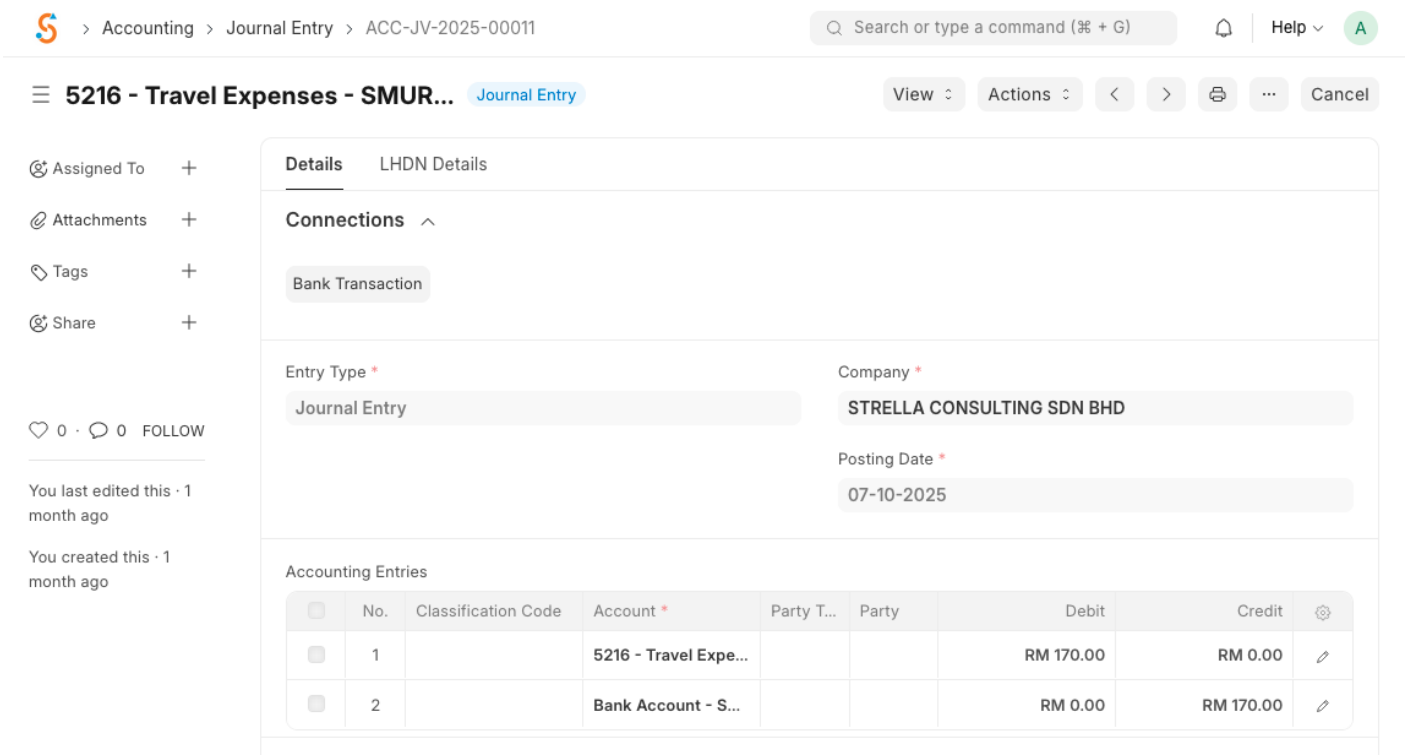
Journal Entry

A **Journal Entry** in **SMURPS** is a generic transaction used to record accounting events that aren't handled by invoices or payment entries. Each journal entry affects at least two accounts, and the sum of debits must equal the sum of credits.

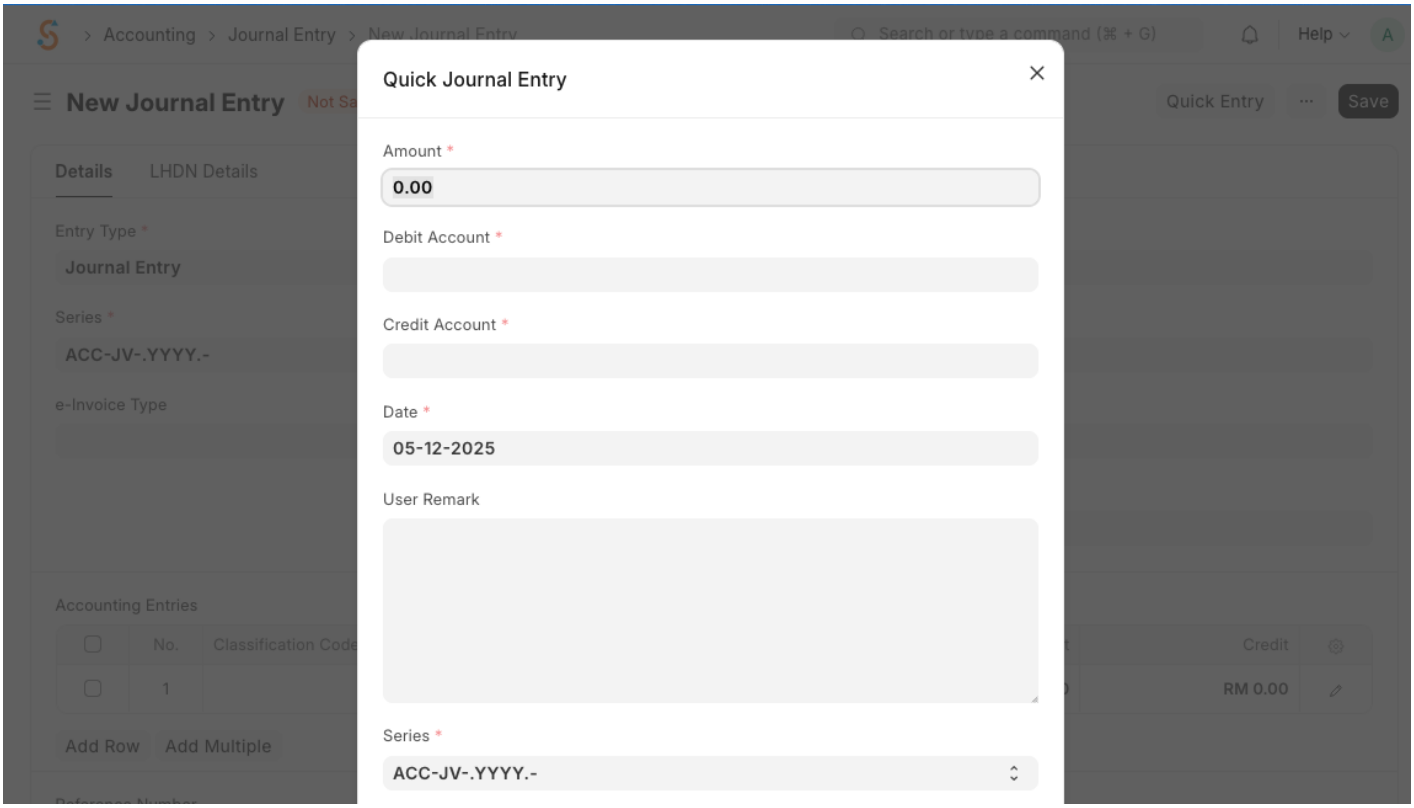
To create a Journal Entry:

1. Go to **Home → Accounting → General Ledger → Journal Entry** and click **New**.
2. The **Entry Type** defaults to *Journal Entry*; change it if needed.
3. Set the **Posting Date**.
4. In the **Accounting Entries** table, add rows for each account being debited or credited. Specify the **Account**, **Party Type** (for receivables/payables), **Party**, and amounts. The total debit must match the total credit.
5. Click **Save** and then **Submit** to post the entry.



The **Quick Entry** button lets you create simple journal entries by entering an amount, choosing the debit and credit accounts and adding a remark; it auto-fills the entries table. You can also link the journal entry to another document via the **Reference Type** and **Reference Name** fields, reverse an entry using **Reverse Journal Entry**, or have the system automatically add a balancing line with **Make Difference Entry**. For multi-currency transactions, tick **Multi Currency** and specify the

exchange rates.



Revision #3
Created 2025-12-06 01:45:14 UTC by Admin
Updated 2025-12-06 01:51:29 UTC by Admin