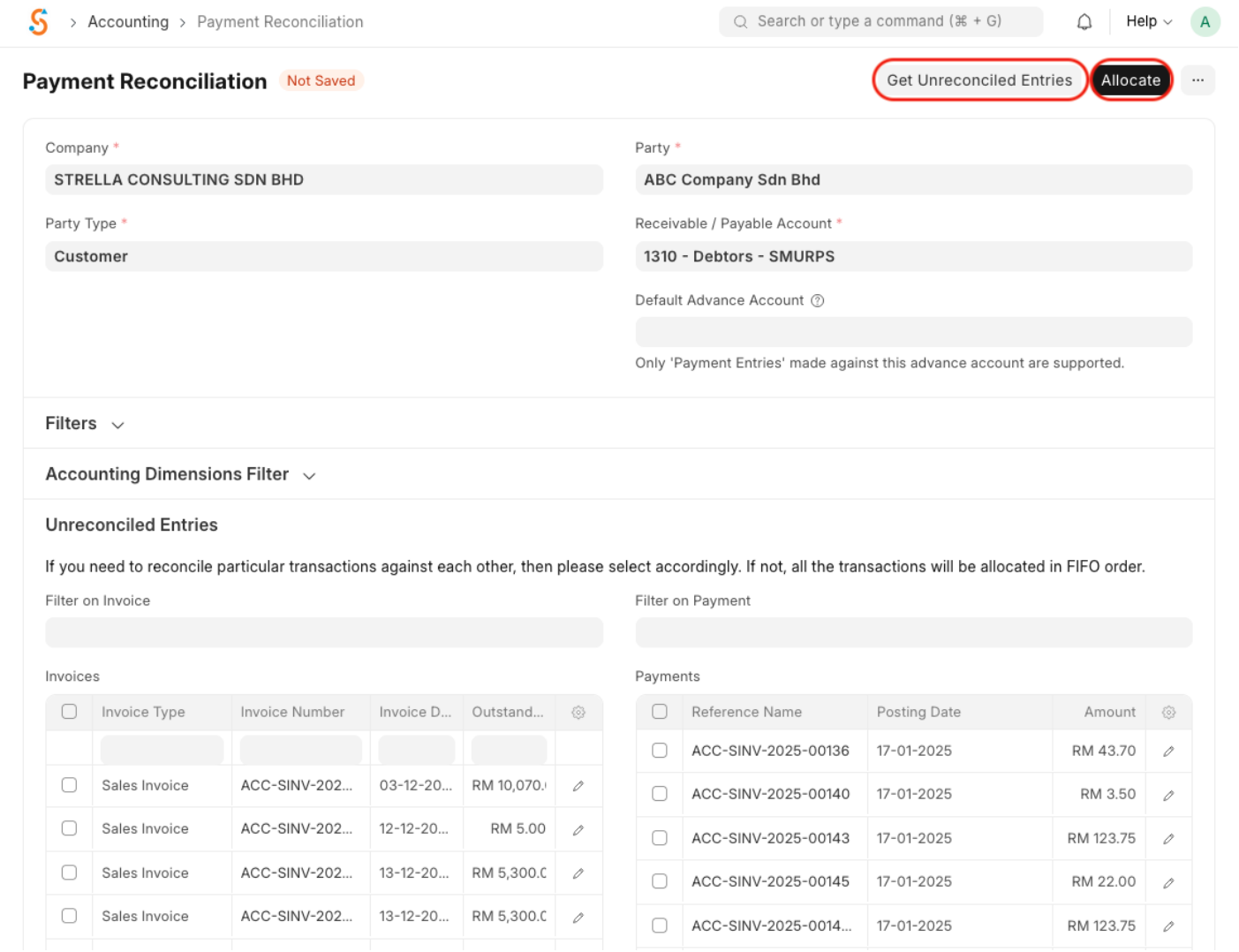
Payment Reconciliation

Use **Payment Reconciliation** to match unlinked payments and invoices. This tool is useful when payments are received or made without directly referencing an invoice.

Steps:

1. Go to **Accounting → Accounts Receivable** or **Accounts Payable** and open **Match Payments with Invoices**.
2. Select the **Company**, **Party Type** and **Party**, and choose the **Bank or Cash Account**. Filter by date if necessary.
3. Click **Get Unreconciled Entries**. The system will show payments without invoices on one side and outstanding invoices on the other.
4. For each payment, enter the **Invoice Number** and **Allocated Amount** to link it to the correct invoice.
5. Click **Reconcile**. The system updates the invoices and payments accordingly.



After reconciliation, you can review the updated invoices and payment entries. This helps maintain accurate receivables and payables without leaving unmatched transactions.

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