

Issuing Goods from Warehouse for Projects

To issues out customer provided goods out of Trooper's Warehouse, you may do so via the Stock Entry function in SMURPS. Stock Entry Material Issue allows you to issue out stock from the system's warehouse. You may also keep track of which Project and Customer it is being issued out to.

Prerequisites: Before creating a Stock Entry transaction, ensure the **Item**, **Warehouse**, **Project**, **Customer** and **Employee** are created.

Create New Stock Entry

Document Path: Stock > Stock Transactions > Stock Entry

1. Go to Stock Entry List View and click **Add Stock Entry**

The screenshot shows the 'Stock Entry' list view in the SMURPS system. The top navigation bar includes a search bar and a 'Help' button. The main header area shows 'Stock Entry' with a 'List View' dropdown and an 'Add Stock Entry' button highlighted with a red box. The left sidebar contains filter options for 'Assigned To', 'Created By', 'Tags', and 'Save Filter'. The main table displays a list of stock entries with columns for ID, Stock Entry Type, Status, Purpose, Default Source Warehouse, Default Target Warehouse, and ID. The table shows 20 of 55 entries. The first entry is a 'Material Issue' with a status of 'Cancelled'. The second entry is a 'Material Transfer' with a status of 'Submitted'. The third entry is a 'Material Receipt' with a status of 'Submitted'. The fourth entry is a 'Material Receipt' with a status of 'Submitted'. The fifth entry is a 'Material Receipt' with a status of 'Submitted'. The sixth entry is a 'Material Receipt' with a status of 'Submitted'. The seventh entry is a 'Material Receipt' with a status of 'Submitted'. The eighth entry is a 'Material Transfer' with a status of 'Submitted'.

ID	Stock Entry Type	Status	Purpose	Default Source War	Default Target War	ID
SE00000048	Material Issue	Cancelled	Material Is...			20 of 55
SE00000047	Material Transfer	Submitted	Material Tr...			
SE00000046	Material Receipt	Submitted	Material Re...			
SE00000045	Material Receipt	Submitted	Material Re...			
SE00000044	Material Receipt	Submitted	Material Re...			
SE00000043	Material Receipt	Submitted	Material Re...			
SE00000042	Material Transfer	Submitted	Material Tr...			

2. In the Stock Entry, choose the following

Note: Fields with a red asterisk indicates that it is Mandatory

- Series: Defaulted to SE.#####
- Stock Entry Type: Material Issue

- The purpose is if the customer provided goods are being issued out from Trooper's Warehouse. The Items will be issued out from the Warehouse set under Source Warehouse field
- Posting Date: Set to current date
- Posting Time: Set to current time
- Edit Posting Date and Time: To edit the Posting Date and Time, tick this checkbox
- Project ID: Select Project goods are being issued out for
 - This is optional
- Customer ID: Select Customer goods are being issued out for
 - This is optional
- Employee ID: Select Employee ID that is in charge of issuing out the goods
 - This is optional

Stock > Stock Entry > New Stock Entry

Search or type a command (Ctrl + G) | Help | A

New Stock Entry • Not Saved

Create | Get Items From | ... | Save

Details | Other Info

Series *	Posting Date	☒ Edit Posting Date and Time
SE.#####	08-07-2024	
Stock Entry Type *	Posting Time	
Material Issue	23:08:50	
Project ID	Customer ID	Employee ID
FDP-00001	FDP	HR-EMP-00006
Project Name	Customer Name	Employee Name
Foodpanda	FDP	Amani Jemeyy

- Default Source Warehouse: If all Items are being issued out from the same Warehouse (Storage Location), you may use the Default Source Warehouse field. When selecting this, it will auto-select the Source Warehouse in the Items table. If Items are issued out from **different** Warehouses, you may select them in the Source Warehouse in the Item table

Default Warehouse ^

Default Source Warehouse

Sub Store 1 - TRP

Sets 'Source Warehouse' in each row of the items table.

- Scan Barcode: You may select the Items to be brought in, by Scanning The Item Code QR Code

Note: Item's Item Code must be maintained in the Item's Barcode field

- Item Code: Items that are issued out can be selected in the Item Code field in the Items table

- Qty: Enter the quantity received. If Items are scanned via Scan Barcode, the Qty will adjust accordingly as per the no. of scans. However, the Qty can be adjusted manually as well
- Add Row: To add more line items in the Items table.

Items

Items

☐	No.	Source Warehouse	Target Warehouse	Item Code *	Qty *	Basic Rate (as per Stock U...	
☐	1	Sub Store 1 - TRP	Target Warehouse	BE001	5.000	1.00	Edit
☐	2	Sub Store 1 - TRP		● BE002: Coca Cola Bottles	5	RM 2.00	Edit

Add Multiple
Add Row
Download
Upload

Update Rate and Availability

- To delete rows, check the checkbox on the left and a **Delete** button will appear. Click on the button to delete the row

Items

Items

☐	No.	Source Warehouse	Target Warehouse	Item Code *	Qty *	Basic Rate (as per Stock U...	
☒	1		Sub Store 1 - TRP	● BE001: Orange Juice	120	RM 0.00	Edit
☐	2	Source Warehouse	20B - TRP	BE002	12.000	2.00	Edit
☒	3		Sub Store 1 - TRP		0.000	RM 0.00	Edit

Delete
Add Multiple
Add Row
Download
Upload

Update Rate and Availability

- Remarks: You have an option of adding in Remarks in the Stock Entry as well. Go to the **Other Info** Tab to find the Remarks field

> Stock > Stock Entry > New Stock Entry

Q Search or type a command (Ctrl + G)

Help

A

New Stock Entry

Not Saved

CreateGet Items From...Save

DetailsAdditional CostsOther Info

Printing Settings

More Information

Is Opening

No

Remarks

Handle with care

3. Save Stock Entry by clicking on **Save**

> Stock > Stock Entry > New Stock Entry

Q Search or type a command (Ctrl + G)

Help

A

New Stock Entry

Not Saved

CreateGet Items From...Save

DetailsOther Info

Series

SE.#####

Posting Date

08-07-2024

☒ Edit Posting Date and Time

Stock Entry Type

Material Issue

Posting Time

23:08:50

Project ID

FDP-00001

Customer ID

FDP

Employee ID

HR-EMP-00006

Project Name

Foodpanda

Customer Name

FDP

Employee Name

Amani Jemeyy

If Stock Entry is successfully saved, the Stock Entry status will be changed to **Draft** and Stock Entry Document ID is created

Stock > Stock Entry > SE00000051

Search or type a command (Ctrl + G)

Help

Material Issue

Submitted

Assigned To

Attachments

Attach File

Shared With

Tags

Add a tag ...

0 · 0

FOLLOW

You edited this just now

You created this 4 minutes ago

Details

Other Info

Stock Entry Type *
Material Issue

Posting Date
08-07-2024

Posting Time
23:08:50

Project ID
FDP-00001

Customer ID
FDP

Employee ID
HR-EMP-00006

Project Name
Foodpanda

Customer Name
FDP

Employee Name
Amani Jemeyy

BOM Info

Default Warehouse

Items

	No.	Source Warehouse	Target Warehouse	Item Code *	Qty *	Basic Rate (as per Sto...	
☐	1	Sub Store 1 - TRP		BE001: Orange Juice	2	RM 1.00	Edit
☐	2	Sub Store 1 - TRP		BE002: Coca Cola Bott	1	RM 2.00	Edit

Download

View

<

>

Print

...

Cancel

Stock Ledger

Accounting Ledger

Note: If you faced the error below, it indicates that there is insufficient stock in the Source Warehouse. To by-pass this error, stock must be brought into the Warehouse. This checking in the system also shows control for any insufficient stock in the system

Stock > Stock Entry > SE00000053

Search or type a command (Ctrl + G)

Help

Material Issue

Draft

Assigned To

Attachments

Attach File

Shared With

Tags

Add a tag ...

0 · 0

FOLLOW

You edited this just now

You created this just now

Details

Other Info

Stock Entry Type *
Material Issue

Posting Date
08-07-2024

Posting Time
23:20:47

Project ID
FDP-00001

Customer ID
FDP

Employee ID
HR-EMP-00006

Project Name
Foodpanda

Customer Name
FDP

Employee Name
Amani Jemeyy

BOM Info

Default Warehouse

Get Items From

<

>

Print

...

Submit

Insufficient Stock

Row 1: Quantity not available for BE001 in warehouse Sub Store 1 - TRP at posting time of the entry (08-07-2024 23:20:47)

Available quantity is 9.0, you need 12222.0

7. Print out QR Code Labels and Issue Form by clicking on **Print**



- **TRP Stock Entry:** To print out the issue form, select this Print Format. This is to print out a copy of the issue form, which will indicate the Items, Project, Employee and Remarks
- **TRP Item QR Code Label:** To print out labels with QR Codes for each issued item. This can be pasted on the physical issued goods for tracking

SE00000052-1

Try the new Print Format Builder

Full Page

PDF

Refresh

Print

TRP Stock Entry

Select Print Format

TRP Stock Entry

Standard

TRP Item QR Code Label

TROOPERS INNOVATION

☐ Compact Item Print

☐ Print UOM after Quantity

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Stock EntrySE00000052-1

Project Name: FoodpandaPosting Date: 08-07-2024Project Code: FDP-00001Employee Name: Amani JemeyyEmployee: HR-EMP-00006

Sr	Item Code	Item Name	Description	Qty
1	BE001	Orange Juice	Orange Juice	Nos 2
2	BE002	Coca Cola Bottles	Coca Cola Bottles	Nos 1

Remarks
Handle With Care

- To print, click on **Print** button

SE00000052-1

Try the new Print Format Builder

Full Page

PDF

Refresh

Print

TRP Item QR Code Label

English

TROOPERS INNOVATION

☐ Compact Item Print

☐ Print UOM after Quantity

Item Name: Orange Juice
Item Code: BE001
PIC: Amani Jemeyy
Project Name: Foodpanda
Project Code: FDP-00001
Date: 08-07-2024

Item Name: Coca Cola Bottles
Item Code: BE002
PIC: Amani Jemeyy
Project Name: Foodpanda
Project Code: FDP-00001
Date: 08-07-2024

Revision #4

Created 2024-07-08 15:06:32 UTC by Admin

Updated 2024-07-08 17:15:00 UTC by Admin